



# MAWDESLEY PARISH COUNCIL

## **Minutes of the Meeting of a meeting held on**

### **Tuesday 8<sup>th</sup> March 2022, 7.30pm at Mawdesley Village Hall**

Participants: Cllr C Freeman (Chairman), Cllr M Worthington (Vice Chairman), Cllr G Worthington, Cllr L Causer, Trish Grimshaw (Clerk/RFO), Peter Boardman (Lengthsman) and 1 member of the public

#### **1. Apologies for Absence**

Cllr G Green, Cllr M Henty.

The Chairman opened the meeting advising receipt of the resignation of Cllr Roger Mallows following his house move outside of Mawdesley. The Chairman expressed his thanks to Roger for all his hard work and service to the village which will be greatly missed. All wished Roger, his wife and family a long and happy future in their new home.

#### **2. To receive of Interest and Dispensations**

None

#### **3. Minutes of the Previous Meeting – 9<sup>th</sup> February 2022**

These were approved as a correct record; proposed by Cllr C Freeman and seconded by Cllr Worthington and were duly signed by the Chairman.

#### **4. Public Participation:**

**The meeting was adjourned for an appropriate time (5 minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

None raised

#### **5. To discuss the e mail (previously circulated) received from a resident regarding footpaths and resolve a way forward**

Following discussion, the Parish Councillors agreed to the improve pathways around the village to maintain accessibility was a project they supported.

It was resolved:

- to allocate an annual budget for this which will be included at next year's budget setting process. Meanwhile CIL money will be utilised, amount to be determined.
- to include an agenda item to the April meeting to formally agree to obtain quotations for the priority pathways
- to formalise a schedule of works compiling a list of pathways that require upgrading in priority order for the next meeting

This was proposed by Cllr Freeman and seconded by Cllr M Worthington.

**6. To discuss the e mail (previously circulated) received from a resident regarding cars parked dangerously at the church and resolve a way forward.**

It was resolved to advise the resident to contact the highways authority who will be able to investigate the matter.

**7. Parish Clerks Report (previously circulated).**

The Clerk provided an overview of her report which had been previously circulated. Points to note not already on the agenda were as follows:

Parish Councillors G Worthington and L Causer have been booked onto the NALC zoom training session in May.

Contact was made with Viking Trees to meet Peter on site re quotation for the tree work.

Fire extinguishers and appropriate signage were ordered and delivered to Peter for the Parish vehicle.

An enquiry was logged with democratic services regarding canvassing of votes and election expenses – e mail response forwarded to all parish councillors

Cllr G Worthington offered to help the Clerk complete the Lancashire Best Kept Village entry

An e mail was sent to LCC regarding kerbstones at the Old Rectory, High Street, the response considered the introduction of bollards. It was resolved to forward this to the resident who raised the issue and for the Clerk to write to the planning dept to advise of a resident's concern regarding construction of the kerb.

An e mail was sent to the highways district lead re vehicles turning left into Goodyears (New Street). This issue was raised by Cllr Green on behalf of a resident. The Clerk read the response from LCC which stated *there is no recorded history of it resulting in a demonstrated concern and that it would appear there is good visibility on both approaches*. It was resolved to advise the resident of the response with any further concerns needing to be made directly to Chorley Borough Councils planning team or the police by the resident.

**8. To confirm a date for 'Mawdesley clean-up day' in September**

The Clerk advised she has been in touch with Chorley Council (Bernie) and confirmed a date of Saturday 3<sup>rd</sup> September for the clean-up day. Final confirmation is awaited from the Gurby at Village Hall who has forwarded the request to the Village Hall committee.

**9. To discuss the report (previously circulated) received from The Play Inspection Company regarding Hurst Green play area and resolve any actions necessary**

It was resolved no actions are necessary following receipt of the play inspection annual report. Peter also confirmed he undertakes regular monthly checks of the play equipment.

**10. To discuss the recent communication from the Queens Platinum Jubilee Office which provides guidance on taking part in the lighting of beacons event on 2<sup>nd</sup> June and to consider supporting this type of event as part of the Jubilee celebrations**

It was resolved to invite Janine to the next meeting to receive an update of plans for the jubilee celebrations and establish what support the parish council can provide.

**11. To receive an update on the obtaining a zero hours/casual contract**

The Clerk reported she has received a template contract and will circulate to Parish Councillors for any comments

## **12. To receive an update on progress of the new website**

The Clerk was pleased to report of good progress with the implementation of the new website following a further zoom meeting with Easy Websites. Information is being updated and photos collated. A direct debit has been set up for the monthly maintenance fee. The Clerks e mail address will change however access will continue to the existing address to ensure a smooth transition. It is anticipated the website will launch at the beginning of April, meanwhile the old website is not accessible.

Parish Councillors will have their contact email addresses and telephone numbers listed with individual photos being sought as soon as possible.

## **13. To receive an update on the cycle path project (Neighbourhood Priorities 2022/23)**

Following the successful submission and approval of the cycle path project the Clerk has written to Chorley council requesting advise on the next steps of the process.

## **14. Lengthsman's Report (verbal update)**

Peter suggested bedding plants in red, white, and blue colours to commemorate the Queens jubilee, it was agreed by all that this was an excellent idea.

The repair to the damaged noticeboard has been undertaken at a cost of £85 plus VAT.

Peter suggested a new planter is required at the end of Hurst Green; quotation and images for a raised planting bed made from reclaimed stone cobbles will be submitted to the April meeting. A quotation to lay 6 hard standing pads for the new storage container on Moss fields will be added to the next agenda. It was resolved that some type of trellis or similar will be required to disguise the container.

Peter advised of a contact he has obtained to report any damaged or missing road signs and is in the process of collating a list of these.

Peter spoke of the signs needing replacing at the top of Hurst Green. A suggestion was made to incorporate wooden signs like those at cedar farm, this will be discussed as an agenda item at a future meeting.

## **15. To discuss the quotation for the proposed work on the entrance to Moss Fields and resolve a way forward**

It was resolved to accept the quotation from RH Mawdsley Limited dated 07.01.22 (previously circulated). This was proposed by Cllr M Worthington, seconded by Cllr Freeman, and subsequently unanimously agreed by all Parish Councillors.

**16. To pass a resolution to agree the Parish Council standing orders - approved**

**17. To pass a resolution to agree financial regulations - approved**

**18. To pass a resolution to agree risk management policy statement - approved**

**19. To pass a resolution to agree the internal auditor, fee, and terms of reference - approved**

**20. To pass a resolution to agree the risk management register - approved**

**21. To pass a resolution to agree the parish council asset register-** following removal of 5 'oak' benches from the register (duplicated) the asset register was approved.

**22. Planning Matters – to discuss and decide a response (if applicable) to the following applications together with other planning applications received after the agenda is published:**

Notice of Appeal

Application for a certificate of lawfulness for a proposed detached garage (following demolition of existing shed)

**Location:** 4 Brook Villas Smithy Lane Mawdesley Ormskirk L40 2QG

**Appellant:** Mr Phil Taylor

**Planning Inspectorate Appeal Ref:** APP/D2320/X/22/3292295

**Planning Application Ref:** 21/01087/CLPUD. Comments by 04/04/22

No comments

There being no further business the meeting closed at 20.52

**Signed** .....

**Cllr C Freeman, Chairman**

**Dated** .....12/04/22.....

**Clerk/RFO: Trish Grimshaw, E mail: [clerk@mawdesleyparishcouncil.org.uk](mailto:clerk@mawdesleyparishcouncil.org.uk)**